| Accent icon | Meeting Minutes |
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# Call to order

A scrum meeting of our 2nd sprint **planner** was held at **google-meet** on **15/10/2020.**

# Attendees

Attendees included **Sediqa Safa, Zahra Karimi, Abdul Matloob Ahmad, and Shahim Nadery as members of development team, and myself Humaira Farewar as scrum master of the project.**

# Members not in attendance

Members not in attendance included **Ali Reza Mohammadi as the product owner (because the meeting was between scrum master and the development team).**

# Purpose

The purpose of this meeting was for the Scrum Master to discuss the task division and other necessities with the Development Team in the presence of the Product Owner for our 2nd sprint.

# Agenda

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| Agenda | Topics discussed |
| The Product Owner spoke of the tasks that needs to be fulfilled in this increment based on the User Stories. | Distribute tasks according to the user stories |
| The Development Team must decide on how much time to contribute on what task. | Deciding on the timing of the tasks |
| The Product Owner confirmed with the Team if they will be done with the First Increment by the October 28, 2020 | Increment Delivery |

# New business

* Each user story was separated into a different task.
* Each task was given a deadline based on the development team’s capability to finish them.
* The team have to finish the tasks in the 2nd sprint until 28th October

# Tasks in the 2nd sprint

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| * interface design * Write function to view all songs in a list * repeat all songs * add a section for playlists, adding them, removing them * Write function for creating playlists |
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# Link of google-meet video

(this meeting wasn’t recorded)

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